

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR 6:00 PM MEETING
February 10, 2025**

Present: Supervisor Terpstra, Clerk Brew, Treasurer Lemke, Trustees DeWard, Fryling, Haagsma, Vander Stel
Staff: Manager Weersing, Assistant Planner Dakota Swan

Absent with notice: None

Opening prayer was given by Board Member Terpstra and the Pledge of Allegiance was recited with any willing children from the audience.

1. The meeting was called to order at 06:02 p.m. by Board Member Terpstra.

2. Question of Conflict of Interest

None

3. Review of the Consent Agenda.

No items were removed for in-depth discussion

4. Meeting Agenda

Motion by Board Member Haagsma and seconded by Board Member Fryling to approve the published agenda.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

5. Communications ~ Non-action Informational Items

- a) Letters from Siegfried Crandall regarding 2024 audit
- b) January 2025 Building Department Revenue Report
- c) January 2025 Gaines Charter Township Fire Department Run Report
- d) LGROW 2024 Annual Report
- e) Water and Sewer Annual Report for Payment Plans
- f) January 2025 Community Policing Officers' Report (emailed after the meeting – available upon request)

6. Scheduled Speakers

A portion of the Gaines Charter Township Fire Department took the oath of office upon the change of the corporation name.

7. Recognition of Individuals and/or Delegations for agenda and non-agenda items.

No one present wished to address the board.

8. Public Hearings

No Public Hearings were scheduled for the meeting.

9. Approval of the Consent Agenda

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the Consent Agenda including the January 13, 2024 Township Board meeting minutes; General fund expenditures from 01/01/2025 through 01/31/2025 totaling \$128,011.87; Public Safety Special Assessment District expenditures totaling \$205,472.33; Building inspections totaling \$16,032.56; Water and sewer fund expenditures \$32,636.42; and Treasurer's Financial report.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried by roll call vote.

10. New Business

A. Planning and Zoning 2024 Annual Report

Motion by Board Member DeWard and seconded by Board Member Haagsma to accept the 2024 Planning and Zoning Department Annual Report

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

B. Parks and Trails Assessment Request

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the Parks and Trails request for \$7000 to assess two pieces of property.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Fryling - no, Board Member DeWard - no, Board Member Brew - no, Board Member Terpstra - no, Board Member Lemke - no. Motion failed by roll call vote.

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve an amended Parks and Trails request for \$3000 to assess one property.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - no, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried by roll call vote.

C. Water and Sewer Development Contract Thornapple Farms Phase III

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve the Water and Sewer Development Contract for Thornapple Farms Phase III.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Haagsma - yes, Board Member Fryling - yes. Motion carried by roll call vote.

D. Water and Sewer Annual 2024 Report of Billing Adjustments

Motion by Board Member Lemke and seconded by Board Member Haagsma to accept the Water and Sewer Department 2024 Report of Billing Adjustments.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

E. Thornapple Farms Phases I and II Streetlight Special Assessment District

Motion by Board Member Lemke and seconded by Board Member Haagsma to set a Public Hearing at the March 10, 2025 Township Board Meeting for the Thornapple Farms Phases I and II Streetlight Special Assessment District.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

F. B S & A Cloud Version

Motion by Board Member Vander Stel and seconded by Board Member Haagsma to approve moving to the B S & A software cloud version.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried by roll call vote.

11. Public Comments

April Muayyer, Vice President of the Gaines Chamber of Commerce and liaison to the board, introduced herself.

12. Manager's comments

Hanna Lake sewer project has been completed.

13. Supervisor's comments.

Mention again of the April 28, 2025 meeting to discuss goals for the year. This should be our strategic plan to accomplish great things for our citizens. There will also be training on the new agenda software.

14. Trustees comments

Board Member Fryling noted the streetlight on Eastern Avenue as reported in October has now been fixed.

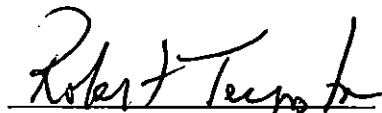
Byron Gaines Utility Authority has separated from their manager. Tracy Lawrence has stepped in as a temporary manager for six months.

15. Adjournment

Supervisor Terpstra adjourned the meeting at 07:38 p.m.



Michael Alex Brew, Clerk



Robert Terpstra, Supervisor